ALIGNMENT AUDIT

What Leadership Wanted, What the Team Built

Making initiatives, scope and progress visible

1 · FACTOR 1

If I asked a director, a team lead and an engineer for our top three priorities this quarter, their lists would be:

- ☐ The same
- ☐ Mostly the same
- ☐ Different
- ☐ I don't know

How would you know? _____

2 · FACTOR 2

When an initiative is broken down, I can see what was added, removed or changed, and why:

- ☐ Always
- ☐ Usually
- ☐ Rarely
- ☐ No

How would you know? _____

3 · FACTOR 3

The last delivery issue that reached leadership was:

- ☐ Raised by the team as soon as it was known, before a date was at risk
- ☐ Raised by the team at the next scheduled review
- ☐ Raised after a date was affected
- ☐ Discovered by leadership

How would you know? _____

4 · WHERE TO START

The factor that's most live for us (tick one):

- ☐ Intent isn't clearly visible
- ☐ Scope drifts
- ☐ Progress reporting is late

5 · THE FIRST THING I'LL DO ABOUT IT

By: _____

How to read it: for each factor, either of the last two answers indicates a potential issue. The factor with the most flags is a good place to start. Still unclear? Feel free to contact me.

TWO WAYS TO TAKE THIS FURTHER

1 A 30-minute conversation
talk through your result · no pitch
cal.com/garyjoyce/30min · gary@predictableprogress.co.uk

2 Follow on Luma
upcoming sessions
luma.com/predictableprogress